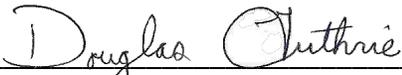


**RESOLUTION AUTHORIZING THE PRESIDENT AND CEO, OR DESIGNEE, TO EXECUTE ANY AND ALL CONTRACTS/DOCUMENTS, INCLUDING ANY AGREEMENTS WITH THE LOS ANGELES CONTINUUM OF CARE (CoC) AND OTHER PARTNERING AGENCIES, REQUIRED TO ADMINISTER THE EMERGENCY HOUSING VOUCHER PROGRAM**

  
\_\_\_\_\_  
Douglas Guthrie  
President & Chief Executive Officer

  
\_\_\_\_\_  
Margarita Lares  
Chief Programs Officer

  
\_\_\_\_\_  
Carlos Van Natter  
Director of Section 8

**Purpose:** Authorize the President & CEO of the Housing Authority of the City of Los Angeles (“HACLA”), or designee, to execute any and all contracts/documents, including any agreements with the Los Angeles Continuum of Care (CoC) and other potential partnering agencies, required to administer the Emergency Housing Voucher Program.

**Issues:** On March 11, 2021, President Biden signed the American Rescue Plan Act of 2021 (P.L. 117-2) into law, which provides over \$1.9 trillion in relief to address the continued impact of the -COVID-19 pandemic on the economy, public health, State and local governments, individuals, and businesses. Section 3202 of the American Rescue Plan appropriates \$5 billion for new incremental Emergency Housing Vouchers (EHVs), the renewal of those EHVs, and fees for the cost of administering the EHVs and other eligible expenses defined by notice to prevent, prepare, and respond to coronavirus to facilitate the leasing of the emergency vouchers. Eligibility for these EHVs is limited to individuals and families who are (1) homeless; (2) at risk of homelessness; (3) fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking or human trafficking; or (4) recently homeless and for whom providing rental assistance will prevent the family’s homelessness or having high risk of housing instability.

HACLA was awarded 3,295 EHVs to be effective July 1, 2021. The U.S. Department of Housing and Urban Development (HUD) is establishing a requirement to enter into a Memorandum of Understanding (MOU) with the CoC to establish a partnership for the administration of the EHVs. The primary responsibility of the CoC under the MOU is to make direct referrals of qualifying individuals and families to HACLA. Partnering referral agencies can be added to the MOU between the CoC and HACLA.

**Vision Plan: PLACE Strategy #3; Action #2 – Improve tools to support housing searches, provide support and training to prepare Section 8 voucher holders to be competitive in hot rental markets.**

The enormous need for affordable housing compels HACLA to increase the number of vouchers available in the Los Angeles market and improve success in voucher utilization. EHVs will include a service fee that may be used for housing search assistance, security deposit/utility deposit/rental application/holding fee, owner recruitment and outreach, moving expenses, tenant-readiness services, essential household items, and renter’s insurance if required by the lease. It is expected that these eligible uses will increase EHV utilization.

**PLACE Strategy #4; Steward efforts to reduce and alleviate homelessness.**

Recognizing that homelessness is a systemic and market crisis that will span decades to address and require continual investment, HACLA has prioritized actions in its vision plan to lead and support efforts to address homelessness in a variety of populations and by various means. EHVs are to assist individuals and families who are experiencing homelessness; at risk of experiencing homelessness; fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking; or were recently homeless and for whom providing rental assistance will prevent the family’s homelessness or having high risk of housing instability.

**Funding:** The Chief Administrative Officer confirms the following:

*Source of Funds:* Pursuant to the American Rescue Plan of 2021 (Public Law No. 117-2) funding is allocated for the Emergency Housing Voucher program to cover housing assistance payments, service fees, and administrative costs through 2030 according to the following schedule:

<b>EHV Revenue/Fee Schedule</b>	
<b>Revenue Type</b>	<b>Notes</b>
Housing Assistance Payments	3,295 Units
Service Fees	\$3,500 per unit
Administrative Fees	4 categories below:
<i>Preliminary Fee</i>	<i>\$400 per unit</i>
<i>Placement/Issuance</i>	<i>\$500 before 11/1/21</i>
	<i>\$250 before 1/1/22</i>
<i>Reporting</i>	<i>\$100 per unit</i>
<i>On-going Admin Fee</i>	<i>\$132 per unit</i>

*Budget Impact:* Many of the implementation details are still under development, therefore the projected amounts shown above are subject to change as program details are refined. However, it is expected that the award will cover all implementation needs.

**Environmental Review:** This action is exempt.

**Section 3:** This action is exempt.

**Attachments:**

1. Resolution

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION AUTHORIZING THE PRESIDENT AND CEO, OR DESIGNEE, TO EXECUTE ANY AND ALL CONTRACTS/DOCUMENTS, INCLUDING ANY AGREEMENTS WITH THE LOS ANGELES CONTINUUM OF CARE (CoC) AND OTHER PARTNERING AGENCIES, REQUIRED TO ADMINISTER THE EMERGENCY HOUSING VOUCHER PROGRAM**

**WHEREAS**, on March 11, 2021, President Biden signed the American Rescue Plan Act of 2021 (P.L. 117-2) into law, which provides over \$1.9 trillion in relief to address the continued impact of the -COVID-19 pandemic on the economy, public health, State and local governments, individuals, and businesses;

**WHEREAS**, Section 3202 of the American Rescue Plan appropriates \$5 billion for new incremental Emergency Housing Vouchers (EHVs), the renewal of those EHV, and fees for the cost of administering the EHV and other eligible expenses defined by notice to prevent, prepare, and respond to coronavirus to facilitate the leasing of the emergency vouchers;

**WHEREAS**, Eligibility for these EHV is limited to individuals and families who are (1) homeless; (2) at risk of homelessness; (3) fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking or human trafficking; or (4) recently homeless and for whom providing rental assistance will prevent the family's homelessness or having high risk of housing instability;

**WHEREAS**, HACLA was awarded 3,295 EHV to be effective July 1, 2021;

**WHEREAS**, the U.S. Department of Housing and Urban Development (HUD) is establishing a requirement to enter into a Memorandum of Understanding (MOU) with the CoC to establish a partnership for the administration of the EHV; and

**WHEREAS**, the primary responsibility of the CoC under the MOU is to make direct referrals of qualifying individuals and families to HACLA. Partnering referral agencies can be added to the MOU between the CoC and HACLA.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners hereby authorizes the President and CEO, or designee, to execute and submit all necessary documents, including any agreements with the Los Angeles Continuum of Care (CoC) and other partnering agencies to administer emergency housing vouchers.

**BE IT FURTHER RESOLVED** that this Resolution shall take effect immediately.

APPROVED AS TO FORM

HOUSING AUTHORITY OF THE  
CITY OF LOS ANGELES

By: \_\_\_\_\_  
James Johnson, General Counsel

By: \_\_\_\_\_  
Cielo Castro, Chairperson

DATE ADOPTED: \_\_\_\_\_