

# HOUSING AUTHORITY OF THE CITY OF LOS ANGELES

## ***Board of Commissioners***

### REGULAR MEETING

THURSDAY –MAY 24, 2018

2600 WILSHIRE BLVD, LOS ANGELES, CA 90057

1<sup>ST</sup> FLOOR BOARD ROOM

## **ACTION MINUTES**

Commissioner Dan Tenenbaum called the Board of Commissioners Regular Meeting to order on Thursday, May 24, 2018 at 9:06am. Executive Assistant, Tiffany Prescott, recorded the minutes of the meeting.

### I. ATTENDANCE

Present: Commissioner Ben Besley  
Commissioner Noramay Cadena  
Commissioner Daria Nuñez  
Commissioner Delfino De La Cruz  
Commissioner Dan Tenenbaum  
Commissioner Cielo Castro

Absent: Commissioner Lucelia Hooper

Also Present: Douglas Guthrie, President and CEO

### II. POSTING OF THE AGENDA

Posting of the Agenda complied with the requirements of the Brown Act. Agenda was posted prior to 4:30pm on Friday, May 18, 2018 in the front display case at 2600 Wilshire Boulevard, Los Angeles, CA 90057, and at [www.hacla.org](http://www.hacla.org).

### III. SPECIAL ORDER OF BUSINESS

1. Recognition of LAPD Chief Charlie Beck
2. Recognition of Yessica Gonzalez, Thanhle Nguyen, and Roxana Casares as Employees of the Month

3. Presentation of the Excellence in Cooperative Purchasing Award- “The Power of Thank You” by U.S. Communities Government Purchasing Alliance in recognition of HACLA’s innovative procurement practices.

#### IV. PUBLIC COMMENT INSTRUCTIONS

MEMBERS OF THE PUBLIC WHO WISH TO SPEAK ON ANY ITEM ARE REQUESTED TO COMPLETE A SPEAKER CARD FOR EACH ITEM THEY WISH TO ADDRESS, AND PRESENT THE COMPLETED CARD(S) TO THE BOARD SECRETARY. AN OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD ON AGENDA ITEMS FOR WHICH PUBLIC HEARINGS HAVE NOT BEEN HELD WILL BE PROVIDED AT THE TIME THE ITEM IS CONSIDERED.

THE BOARD WILL ALSO PROVIDE AN OPPORTUNITY FOR THE PUBLIC TO SPEAK ON ANY NON-AGENDIZED PUBLIC INTEREST ITEM DURING ITS GENERAL PUBLIC COMMENT PERIOD HELD PRIOR TO ADJOURNMENT AFTER ALL AGENDIZED ITEMS HAVE BEEN DISCUSSED. TESTIMONY SHALL BE LIMITED IN CONTENT TO MATTERS WHICH ARE WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD. THE BOARD MAY NOT TAKE ANY ACTION NOR ENGAGE IN ANY DISCUSSION ON MATTERS PRESENTED DURING THIS GENERAL PUBLIC COMMENT PERIOD.

THE PURPOSE OF PUBLIC COMMENT IS TO ALLOW THE PUBLIC TO ADDRESS THE BOARD AND THE BOARD IS INTERESTED IN HEARING FROM MEMBERS OF THE PUBLIC, STAKEHOLDERS AND INTERESTED PARTIES. HOWEVER, SPEAKERS ARE ASKED TO EXERCISE COURTESY AND CONSIDER THE RIGHTS OF OTHER SPEAKERS BY ADHERING TO THE TIME LIMITS SET FORTH AND IF POSSIBLE REFRAIN FROM UNNECESSARY REPETITION IN THEIR COMMENTS.

#### V. PRESIDENT AND CEO ADMINISTRATIVE REPORT

1. Monthly Oral Report

#### VI. BOARD BUSINESS ITEMS

##### A. Items for Discussion Prior to Action

1. Proposed Resolution Adopting Revisions to the Manual of Policy and Procedure Part II, Chapter 202:7, “Collections Policy”

Purpose: To adopt a new policy that reflects current conditions.

Contact: Martin Peery, Director of Housing Services

Action: CONTINUED TO JUNE  
Motioned: Commissioner Cielo Castro  
Seconded: Commissioner Noramay Cadena

6 AYES, 0 NAYS, 1 ABSENT, Motion Carried

2. Vision Plan Progress Report: Component 2 – *PLACE* Vision

Purpose: To provide an overview of Component 2-PLACE Vision of HACLA's Vision Plan

Contact: Jenny Scanlin, Chief Strategic Development Officer

**No action taken.**

B. Consent Items

Routine business items are assigned to the consent agenda. These items will be approved by the Board in one motion. A Commissioner may request any consent agenda item be removed, discussed or acted upon separately. Items removed from the consent agenda for separate action will be considered in the "Excluded Consent Items" section below.

1. Proposed Resolution Approving the Third and Fourth Restated and Amended Bylaws of Kids Progress Inc.

Purpose: To ensure that the organization can function at an optimum level and that its management and governance practices are in compliance with non-profit management standards.

Contact: Jenny Scanlin, Kids Progress Inc. President

**Action: APPROVED**  
Motioned: Commissioner Ben Besley  
Seconded: Commissioner Noramay Cadena

6 AYES, 0 NAYS, 1 ABSENT, Motion Carried

3. Proposed Resolution Authorizing Submittal of an Application in Response to the Request for Qualifications (RFQ) for Youth and Young Adult System Supportive Services

Purpose: To satisfy the City of Los Angeles EWDD 2018 RFQ for Youth and Young Adult System Support Services applicant requirement.

Contact: Jenny Scanlin, Chief Strategic Development Officer

**Action: APPROVED**

Motioned: Commissioner Ben Besley

Seconded: Commissioner Noramay Cadena

6 AYES, 0 NAYS, 1 ABSENT, Motion Carried

4. Proposed Resolution Authorizing the President and CEO to Purchase One Year of Automobile Liability Insurance Coverage from Housing Authority Insurance Group (HAI) for an Estimated Cost of \$255,130 and Execute Related Documents

Purpose: To provide a financial protection for the Authority and its employees against claims resulting from bodily injury liability and property damage to other drivers and vehicles.

Contact: Annie Markarian, Director of Labor and Employee Relations

**Action: APPROVED**

Motioned: Commissioner Ben Besley

Seconded: Commissioner Noramay Cadena

6 AYES, 0 NAYS, 1 ABSENT, Motion Carried

5. Proposed Resolution Authorizing the President and CEO to Execute a Five-Year Contract with Dunn-Edwards Corporation for an Amount Not-to-Exceed \$700,000, For As Needed Paint and Paint Supplies

Purpose: To purchase paint and painting supplies on an as-needed basis for public housing developments.

Contact: Martin Peery, Director of Housing Services

**Action: APPROVED**

Motioned: Commissioner Ben Besley

Seconded: Commissioner Noramay Cadena

6 AYES, 0 NAYS, 1 ABSENT, Motion Carried

C. Excluded Consent Agenda Items B2 and B6

B2. Proposed Resolution to Approve the Updated Relocation Plan Dated April 2018 for the Jordan Downs Redevelopment Project Prepared in Accordance with the Requirements of the Uniform Relocation and Real Property Acquisition Policies Act of 1970, as Amended and Corresponding Relocation Requirements at 49 CFR Part 24, HUD Handbook 1378, California Government Code 7260, and Title 25 of the California Code of Regulations, and to Undertake Various Actions in Connection Therewith

Purpose: To approve the updated Relocation Plan for the Jordan Downs Redevelopment Project and to facilitate the redevelopment of the Jordan Downs Site and 9901 Alameda in multiple phases.

Contact: Jenny Scanlin, Chief Strategic Development Officer

**Action: APPROVED**

Motioned: Commissioner Ben Besley

Seconded: Commissioner Delfino De La Cruz

6 AYES, 0 NAYS, 1 ABSENT, Motion Carried

B6. Proposed Resolution Authorizing Dedication of Five Hundred Eighty (580) Section 8 Project-Based Vouchers to Nine (9) Permanent Supportive Housing Projects Selected Pursuant to Project-Based Voucher ("PBV") Notice of Funding Availability ("NOFA") No. HA-2018-13 and Authorizing the President and CEO to Execute Any and All Contracts/Documents Required for the Program

Purpose: To provide operating subsidies to developers to house extremely and very low income homeless and chronically homeless special needs disabled individuals, families, transition aged youth ("TAY"), seniors and veterans combined with onsite supportive services.

Contact: Carlos VanNatter, Director of Section 8

**Action: APPROVED**

Motioned: Commissioner Cielo Castro

Seconded: Commissioner Ben Besley

6 AYES, 0 NAYS, 1 ABSENT, Motion Carried

D. Agenda Items for Future Board of Commissioner Meetings

Commissioners may direct staff to add agenda items for future Board meetings.

1. Crime statistics update (N. Cadena)

VII. GENERAL PUBLIC COMMENT

MEMBERS OF THE PUBLIC WHO WISH TO SPEAK ON ANY NON-AGENDIZED PUBLIC INTEREST ITEM CAN ADDRESS THE BOARD DURING THE GENERAL PUBLIC COMMENT PERIOD

*Held prior to hearing excluded Consent Agenda Items B2 and B6*

VIII. ADJOURNMENT

Meeting adjourned at 12:05pm

Motioned: Commissioner Noramay Cadena

Seconded: Commissioner Cielo Castro